Minutes of the Regular Meeting of the Board of Managers Of the Two Rivers Watershed District Held: Thursday, October 1, 2026 @ 8:00 a.m.

The Board of Managers of the Two Rivers Watershed District held their regular meeting beginning at 8:00 a.m. on Thursday, October 1, 2026. The meeting was held in the District office in the Kittson County Courthouse, 410 S. 5th Street, Hallock, MN.

Managers present included Secretary Daryl Klegstad, Treasurer Gerald Olsonawski, Bruce Anderson, and Scott Klein. President Rick Sikorski, Vice President Roger Anderson, and Manager Mark Langehaug were absent.

Others present included District Administrator Dan Money, District Technician Tyler Coffield, Attorney Jeff Hane (Brink Lawyers), Law Clerk Dawson Lindahl (Brink Lawyers), Engineer Jake Huwe (HDR Engineering), and Engineer Tony Nordby (HEI Engineering).

The meeting was called to order by Secretary Klegstad at 8:00 a.m. Klegstad then called for any additions or corrections to the proposed meeting agenda. The meeting agenda and the regular meeting minutes from September 3, 2026, were reviewed and approved upon a **motion** by B. Anderson, **second** by Olsonawski, and a **unanimous vote**.

Treasurer's Report:

Administrator Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 10879 through 10905 and electronic funds transfers to PERA, MN Dept. of Revenue, Electronic Federal Tax Payment System, and MN State Retirement System as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Klein, **second** by B. Anderson, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Minnesota Watersheds:
Minnesota Watersheds will hold their annual conference in Nisswa, MN, on December 2-4, 2026. The Board authorized Administrator Money and Technician Coffield to attend the conference. It was noted that the December board meeting was previously scheduled for December 10, 2026, as opposed to the first Thursday of the month, to allow staff to attend the conference.

Overall Plan:
A revised copy of the Overall Plan of the Two Rivers Watershed District (TRWD) has been posted on the District website, and notice of a 60 day comment period that closes on November 15, 2026, has been given. Notice was also sent out to pertinent members of local government and agencies, as required by law. The Board set the next Citizens Advisory Committee meeting

date for Thursday, November 5, 2026, at 11:30 a.m. in the downstairs meeting room of the Kittson County Courthouse. The main purpose of the meeting will be to review and seek comments on the Overall Plan update.

TRWD Policy for Hunting & Recreation on District Owned Lands:
The Board reviewed the TRWD's current policy regarding hunting and public recreation on District owned lands, along with maps of the properties. The updated maps and information will be posted on the TRWD website.

Inquiry to Purchase Land:
The TRWD has been contacted by an individual interested in purchasing 7.1 acres of tillable land in Section 24 of Ross Township. Following discussion, the Board tabled the potential sale and directed staff and Attorney Hane to conduct further research and present their findings at the next Board meeting.

Water Quality & Stream Flow:
Water quality and stream flow monitoring will be wrapping up by the end of October. The data will be entered into spreadsheets for analysis. Water quality and stream flow reports will be included in the 2026 Annual Report.

National Weather Service Flood Mapping:
Administrator Money presented information about the National Weather Service's new website application for flood inundation mapping, which can be utilized during future flood events.

North Branch:
Annual inspections discovered gully erosion downstream of the last rock drop on State Ditch 84 in the SW ¼ of Section 12 in Granville Township. Fixing the erosion will require some sloping, fabric, and riprap. Upon a **motion** by Klein, **second** by Klegstad, and a **unanimous vote**, the Board authorized spending up to $15,000 to fix the erosion and directed Engineer Nordby and district staff to proceed with necessary next steps, including developing a repair plan and hiring a contractor. It is hoped that this can be repaired yet this fall, although there is a short timeline before freeze up.

Kittson County Ditch #13 (KCD13) Improvement:
Engineer Nordby gave an update on the plans and specifications for the improvement project. Houston Engineering needed to collect additional survey data for the project. Discussion was held regarding the next steps needed to move forward with the project according to Minnesota Statute.

The Viewers completed their work and submitted the Viewers' Report, which has been accepted and incorporated into the improvement proceedings.

Potential funding sources were discussed, including the cost share program through Two Rivers Plus 1 Watershed 1 Plan for the installation of side water inlets, rock drops, and seeding. Engineer Nordby is working with the Kittson County Highway Department to apply for bridge bond funding.

Judicial Ditch #10 (JD10):
There are currently erosion issues occurring in section 30 of Davis Township on JD10. The estimated cost for grade stabilization via the installation of a side water inlet and riprap is $27,568.85. Cost share funds are available through the Two Rivers Plus Joint Powers Board.

Upon a **motion** by Olsonawski, **second** by Klein, and a **unanimous vote**, it was approved to provide cost share funding with the Kittson SWCD for the estimated total project cost of $27,568.85, which includes the installation of a side water inlet and riprap. TRWD will provide 12.5%, which amounts to $3,446.10.

Permits:
The Board acted on the following permits. The review and comments of the Permit Review Group (PRG) were carefully considered and taken into consideration. Any comments provided by members of the PRG, road authorities, or affected landowners have been recorded and filed with the permit documentation in the District office. Conditions, if any, are listed on the permit sent to the individual.

App. #	*Applicant*	*Location*	*Purpose*	*Action*
2026-06	Justin Peterson	Poppleton 14	3 side water inlets, etc	Tabled
2026-15	Keith Okeson	Percy 12	crossing on M. Br. Two Rivers	Tabled
2026-28	Sander Dagen	Springbrook 26	install crossing 24" cmp	Tabled
•	Referred to staff			
2026-30	Jesse Marshall	Ross 26	crossing w/ 30" cmp	Tabled
•	Referred to Permit Review Group			

The following permits were previously approved by staff / Permit Review Group following procedures contained within the Rules of the TRWD:

App. #	*Applicant*	*Location*	*Purpose*	*Action*
2026-24	Shane Stewart	St. Joseph 9	install two 8" pvc center line clvt	Approved
2026-25	Dough Frost	Poplar Grove 18	install 18" cmp/driveway	Approved
2026-27	John Harder	Bart 2 & 11	install 2 crossings 18" cmp	Approved

After the Fact Permit:
The following applicant installed tile prior to permit review or approval:

App. #	*Applicant*	*Location*	*Purpose*	*Action*
2026-29	Kurt Stenberg	Dewey 15	tile drainage – 155 ac gravity	Approved with Conditions

Conditions:
- Need to sign agreements
- all structures must be set back out of ditch right of way

After reviewing the Rules of the TRWD, Attorney Hane noted that both the contractor and the applicant could be assessed for unpermitted work. It was noted that prior issues with Ellingson Drainage have occurred in the past on several other permits, and they are well informed that work cannot commence prior to approval. Upon a **motion** by Klein, **second** by Klegstad, and a **unanimous vote**, it was approved to assess Ellingson Drainage Solutions $1,000 and Kurt Stenberg $500 for unpermitted work.

Klondike Clean Water Retention Project (KCWRP):
Engineer Huwe handed out a report and gave an update regarding construction activities. Problems with the rebar on the southwest State Ditch #95 outlet structure have resulted in changes needing to be made in the plan. Huwe submitted Change Order 1 for the KCWRP – Phase 1, which would result in a deduction of $4,065 from cost of the outlet structure to cover the extra engineering consultation. The contractor will be required to complete the structure with the new specifications provided by HDR Engineering. Upon a **motion** by Klegstad, **second** by Olsonawski, and a **unanimous vote**, Change Order 1 for the KCWRP – Phase 1 was approved to reduce the contract amount by $4,065.

Engineer Huwe noted that compaction tests on the dikes are currently being done, and so far, all have passed. Additional dike construction was discussed and how to proceed either by a change order or a new contract. Attorney Hane, Engineer Huwe, and Administrator Money will research and report back at the next meeting.

Manager Klein left the meeting at 10:00 a.m. It was noted that with the absence of Klein, there was no longer a quorum, so no more voting could take place. The rest of the material presented was for informational purposes only.

KCWRP (Continued):
Engineer Nordby discussed wetland mitigation and restoration. Northern Harbor, LLC should be on site in the next two weeks. Attorney Hane discussed the easement required for wetland permits. Hane will draft an easement agreement after he obtains a description of land and project from HDR Engineering. Engineer Huwe will work on getting the specifics to Hane.

Administrator Money discussed the permits needed for the KCWRP. Money noted that a requirement of the Dam Safety Permit is to determine whether a permit for the "taking" of a threatened species is needed. Money will contact the Minnesota DNR to determine if a "taking" permit is needed. Money noted that the land exchange with the DNR has been approved, and all right of way and land has been acquired.

With no other matters to come before the Board of Managers, the meeting was adjourned at 10:50 a.m.

Attest:

Daryl Klegstad, Secretary

~~Rick Sikorski, President~~
Roger Anderson, Vice President